

July 12, 2016

Agenda for the Regular Meeting of the Board of School Trustees of the Lake Station Community Schools to be held at Lake Station Community Schools Administration Office, 2500 Pike Street Lake Station, IN at the hour of 7:00 p.m.

Members Present: Larry Biggs, Karen Curtis, Mike Stills, Greg Tenorio, Jim Vanderlin

Members Absent: None

Others Present: Tom Cripliver, Tara Tauber

Jim Vanderlin led the Pledge of Allegiance to the Flag

Public Comments:

- Jennifer Abramson 4276 Deer Run Court, Lake Station, IN 46405  
Mrs. Abramson addressed the new policy that girls would not be able to carry purses in school. Ms. Pepa explained that draw string bags would be allowed.
- Michelle Ripperdan 2567 Miami Street, Lake Station, IN 46405  
Mrs. Ripperdan requested to meet with the Board of School Trustees.

**Ms. Curtis motioned to add an item to the personnel agenda and was seconded by Mr. Tenorio and unanimously carried.**

AI I

Consent Agenda

**Ms. Curtis moved to approve the Consent Agenda. Seconded by Mr. Tenorio and unanimously carried.**

1. Approval of Minutes Minutes

Executive Session – June 14, 2016  
Executive Session – June 21, 2016  
Executive Session – July 6, 2016  
Regular Board Meeting – June 14, 2016  
Special Board Meeting – June 21, 2016

2. Approval of Claims Claims

II New Business

AI 1. Request approval of the textbook rental charges of \$2.50 in the 10<sup>th</sup> Grade English for Shakespeare booklets, and \$4.95 for elementary Handwriting consumable textbook effective 2016-2017 school year. Textbook Rentals

**Mr. Tenorio moved to approve item 1 under New Business. Seconded by Mr. Stills and unanimously carried.**

- AI 2. Approve the request of Mrs. Kietzman to increase breakfast and lunch prices for the 2016-2017 school year to be in compliance with the U.S. Department of Agriculture’s Healthy Hunger – Free Kids Act. **Breakfast/Lunch price increase**
- Elementary Student Lunch \$1.60 to \$1.70
  - Student Lunch Edison \$1.80 to \$1.90
  - Adult Breakfast \$1.60 to \$1.75
  - Adult Lunch \$2.60 to \$2.75

**Mr. Biggs moved to approve item 2 under New Business. Seconded by Ms. Curtis and unanimously carried.**

- AI 3. Approve Mrs. Kietzman’s request to accept the revisions to the Food Service personnel handbook effective the 2016-2017 school year. **Revisions to Food Service personnel handbook**

**Ms. Curtis moved to approve item 3 under New Business. Seconded by Mr. Stills and unanimously carried.**

- AI 4. Approve the agreement with the 95% Group to offer literacy teaching professional development training for our teachers in first and second grade. The training to be paid from the Early Literacy grant and authorize Janine Sheppard to sign on behalf of the board. **95% Literacy training**

**Mr. Tenorio moved to approve item 4 under New Business. Seconded by Mr. Biggs and unanimously carried.**

- AI 5. The Superintendent is recommending the Board approve the following Board and Administrators conferences in accordance with state auditing regulations, Board and Administration Annual Professional Conferences and Workshops for 2016-2017. Such conferences, including overnight travel, would be authorized for the members of the Board of School Trustees, Superintendent, Chief Financial Officer, Administrators and School Attorney, where applicable, and would cover the activities and conferences of the professional organizations Indiana School Boards Association, Indiana Association of Public School Superintendents, Association of School Administrators, and National School Boards Association, Indiana Principals Associations, the Northwest Indiana Public School Study Council, Indiana Urban Schools Association, and the State Universities. The Board also directs the treasurer to pay any claims associated with these conferences as they occur and to seek approval at the next scheduled Board meeting. **Conferences**

**Ms. Curtis moved to approve item 5 under New Business. Seconded**

**by Mr. Stills and unanimously carried.**

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| AI                   | 6.  | Approve the revision to the Substitute Teachers handbook effective the 2016-2017 school year.  | <b>Revision of Substitute handbook</b>                     |
|                      |     | <b>Mr. Stills moved approved item 6 under New Business. Seconded by Ms. Curtis and unanimously carried.</b>  |  |
| AI                   | 7.  | Approve the revisions to the Part-Time Classified Employees handbook effective the 2016-2017 school year.  | <b>Revision of Part Time Classified Employee Handbook</b>  |
|                      |     | <b>Mr. Biggs moved to approve item 7 under New Business. Seconded by Mr. Stills and unanimously carried.</b>   |  |
| I                    | 8.  | Recommend the Board consider for first reading Volume 27 NO. 2 revised Board policies.   | <b>Information on Board Policies</b>                       |
| AI                   | 9.  | Approve the contract with One Stop Transportation to provide bus services for Lake Station Community Schools for three years beginning August, 2016 and ending in June, 2019. And authorize the superintendent to sign the agreement on behalf of the board. | <b>One Stop Bus Contract</b>                               |
|                      |     | <b>Mr. Tenorio moved to approve item 9 under New Business. Seconded by Mr. Stills and unanimously carried.</b>   |  |
| AI                   | 10. | Approve Ralph Girgenti's request to apply for the School Technology Advancement Account loan (STAA) of \$66,960.00 to be used to pay for software license renewals and computer lab upgrades.  | <b>School Technology Loan</b>                              |
|                      |     | <b>Mr. Biggs moved to approve item 10 under New Business. Seconded by Mr. Stills and unanimously carried.</b>  |  |
| <b>III Personnel</b> |     |  |  |
| AI                   | 1.  | Approve Joanna Thompson as Junior High Student Council sponsor retro-active to the beginning of the second semester of the 2015-2016 school year and continue through the 2016-2017 school year.   | <b>JR High Student Council sponsor<br/>Joanna Thompson</b> |
|                      |     | <b>Ms. Curtis moved to approve item 1 under Personnel. Seconded by Mr. Stills and unanimously carried.</b>   |  |
| AI                   | 2.  | Approve the transfer of Megan Zygłowicz from Bailey School to Polk School to teach 5 <sup>th</sup> grade effective the 2016-2017 school year.  | <b>Transfer<br/>Megan Zygłowicz</b>                        |
|                      |     | <b>Mr. Stills moved to approve item 2 under Personnel. Seconded by Mr. Tenorio and unanimously carried.</b>  |  |

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| AI | 3. Accept the recommendation of Principal Pepa to hire Lindsey Doolin as science teacher at Edison Jr. Sr. High School effective 2016-2017 school year at the B.S. zero pay rate. | Science Teacher<br>Lindsey Doolin   |
|    | <b>Ms. Curtis moved to approve item 3 under Personnel. Seconded by Mr. Stills and unanimously carried.</b>  |                                     |
| AI | 4. Approve the request for maternity leave from Rebecca Dagenais beginning August 16, 2016 and returning on December 22, 2016.  | Maternity Leave<br>Rebecca Dagenais |
|    | <b>Mr. Stills moved to approve item 4 under Personnel. Seconded by Ms. Curtis and unanimously carried.</b>  |                                     |
| AI | 5. Accept the letter of resignation from Emily Grasser Guidance Counselor at Edison, effective July 5, 2016.  | Resignation<br>Emily Grasser        |
|    | <b>Mr. Tenorio moved to approve item 5 under Personnel. Seconded by Ms. Curtis and unanimously carried.</b>   |                                     |
| AI | 6. Request the Board appoint Eric Kurtz as the school district treasurer effective the 2016-2017 school year.   | Treasurer<br>Eric Kurtz             |
|    | <b>Ms. Curtis moved to approve item 6 under Personnel. Seconded by Mr. Stills and unanimously carried.</b>  |                                     |
| AI | 7. Approve the termination of Sylvia Pedroza as Treasurer at Edison Jr. Sr. High School effective June 24, 2016   | Termination<br>Sylvia Pedroza       |
|    | <b>Mr. Stills moved to approve item 7 under Personnel. Seconded by Ms. Curtis and unanimously carried.</b>  |                                     |
| AI | 8. <b>Item 8 under Personnel was a new item added to the agenda.</b>  | Employee<br>Mike Stills             |
|    | <b>Employ Mike Stills as Edison Jr Sr High School Assistant Principal at \$79,000.00 effective the 2016-2017 school year.</b>   |                                     |
|    | <b>Mr. Vanderlin moved to approve item 8 under Personnel. Seconded by Ms. Curtis. Three yes votes and one abstention.</b>   |                                     |

IV Other Business

Next school board meeting August 17, 2016 at the Central Office at 7:00 pm.

There being no further business to come before the Board, President Mr. Jim Vanderlin adjourned the meeting.

Approved \_\_\_\_\_ Attest \_\_\_\_\_

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President

Secretary